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## SEAALL Bylaws, July 1992

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*As revised July 1992*

Bylaws  
Southeastern Chapter of the  
American Association of Law Libraries

Article I: Membership

Section 1. Membership Categories

a. Individual Members

Any person officially connected with a law library, or with a separately maintained law section in any library may become an active individual member upon determination of eligibility by the Membership committee and payment of annual dues. The Membership Committee's ruling may be appealed to the Executive Committee.

b. Student Members

Any person officially enrolled at least half-time in a degree program related to law librarianship shall become a student member upon payment of annual dues provided that membership in this category is limited to 5 consecutive years. The Executive committee is empowered to adopt procedures for verifying student status.

c. Institutional Members

Any law library may become an institutional member upon payment of annual dues. The Executive committee is empowered to determine whether the institution applying for membership is a law library. Such persons on the staff of an institutional member as are designated by the librarian and for whom the institutional member has paid its annual dues in accordance with bylaws Section 2,(b)2 shall be entitled to individual membership in the Chapter without the payment of additional dues.

d. Associate Members

Persons, companies and institutions not connected with law libraries, residing in or outside of the southeastern region, or connected with law libraries but residing outside the region may be selected to associate membership by the Executive committee and shall pay annual dues.

e. Life Members

The Chapter may at any regular meeting by a vote of two thirds of those present elect to life membership those who have been members of the Chapter for at least 10 years, but who have retired from active fulltime library work, and any life member of AALL who resides in the Southeastern Chapter area.

f. Honorary Members

The Chapter may at any regular meeting by a vote of two thirds of those present elect non-members as honorary members.

Section 2. Attributes of Membership

a. Rights and Privileges

1 The right to hold office shall be restricted to active individual and institutionally designated members and to life members.

2 The right to receive Chapter publications shall be shared by all members.

b. Dues

1. The annual dues for individual membership and associate members shall be \$10.00. the annual dues for student memberships shall be \$5.00. Life members and honorary members shall not be assessed dues.

2. The institutional membership dues shall be at the rate of \$10.00 per designated member, and no library shall be required to pay annual dues in excess of \$100.00.

3. All dues, individual, ~~student~~, associated, and institutional shall be paid no later that three months after the due date appearing on the dues notice. The treasurer shall suspend the membership of any person who has no paid within the time allotted. A suspended membership shall be restored upon payment of dues for the current year.

4. The fiscal year shall coincide with that of the American Association of Law Libraries.

Article II. Meetings

Section 1. Annual ~~Meeting~~

An annual meeting of the Chapter shall be held at such time and place as the Executive Committee shall determine. A Chapter meeting shall be held at the AALL National convention, when the convention schedule permits, for the purpose of discussing future programs and projects and submitting progress reports on Chapter activities. The Executive Committee shall be charged with the duty of scheduling and making arrangements for such meetings; and attendance at these meetings shall not be confined to the Executive committee, but extended to the entire membership.

Section 2. Other ~~Meetings~~

The president shall call other meetings of the Chapter as deemed necessary or when requested to do so by the Executive committee. The president shall provide reasonable notice of such meetings to each member of the Chapter.

Section 3. Presiding Officer

In the event of the absence of the president and vice president/president elect from any Chapter meeting, one of the members shall be elected to preside.

Section 4. Quorum

A majority of members attending a meeting shall constitute a quorum.

Section 5. ~~Rules of Procedure~~

~~Meetings of the Chapter and Executive Committee shall be conducted in accordance with Roberts Rules of Order, latest edition, except as otherwise specified by the Chapter Articles or Bylaws.~~

Article III. Nominations and Elections

Section 1. ~~Nomination Process~~

a. Nominating Committee

The president shall appoint a nominating committee who shall submit the names of the candidate or candidates for each of the following offices by March 1 in the year in which the officer is elected: Vice-President/President Elect; Secretary; Treasurer. ~~The Nominating Committee shall not submit, for election to the office of vice-president/president elect, the name of any member who is not also a member in good standing of the American Association of Law Libraries.~~



b. Additional nominations

Additional nominations may be made by any member by communicating in writing such nomination to the president.

Section 2. Method of Election

The vice-president/president elect shall be elected by mail ballot in May of each year. The secretary shall be elected by mail ballot in May of each even numbered year. The treasurer shall be elected by mail ballot in May of each odd numbered year. The candidates receiving the largest number of votes shall be declared elected. The membership is to be notified by the secretary of the outcome of the election by mail or at a meeting of the Chapter.

Article IV. Amendments To Bylaws

Section 1. Filing and Notice

Any proposed amendments to the Articles or the Bylaws shall be filed with the secretary, and notice shall be sent by the secretary to all members through the mail at least 30 days prior to balloting.

Section 2. Balloting

a. Mail Ballots

Mail ballots may be conducted for the purpose of changing the Articles or Bylaws provided that ballots shall be mailed by the secretary to the membership immediately following a meeting where the amendments were discussed or 30 days after notice of the proposed amendments have been mail to the membership. The Executive Committee must specify the time for closing the balloting, but in no case shall it be less than 30 days after the mailing of the ballots.

b. Voice Ballots

Voice ballots may be conducted for the purpose of changing the Articles or Bylaws at any regularly scheduled meeting of the Chapter, provided that the secretary has mailed to the membership, at least 30 days prior to the meeting, the proposed amendments and a summary of the purpose of the changes.

Section 3. Successful Election

If two thirds of the members present and voting at a meeting or two thirds of the members casting valid mail ballots are in favor of such amendment, it shall stand adopted.

Section 4.

~~Meetings of the Chapter and Executive committee shall be conducted in accordance with roberts Rules of Order except as otherwise specified by the Chapter Articles or Bylaws.~~

Section 4. Approval of Amendments

~~Amendments of these Bylaws shall be submitted to the American Association of Law Libraries committee on constitutions and bylaws by the president upon adoption by the membership of the Chapter.~~